

# Non-Profit Grant Funding Process Overview

Finance/Government Operations and Economic  
Development Committee

July 12, 2016



## Summary of 2013 Adopted Changes

- Modified timeline so that applications are accepted after budget deliberations concluded
- Established 5 areas of need as Health and Related Services, Hunger and Homelessness Mitigation, Emergency Services, Administrative Services, and Recreation and Culture
- Limited applicants to one area of need



## Process Overview

- **February/March** - BOS determines annual funding amount during budget process
  - For past two fiscal years, 3 percent increase added to account for inflation
  - Opportunity to modify weighted funding allocations for Areas of Need
- **March** - Publication of Notice of Funding Availability
- **April** - Grant Applications due to Management and Budget
- **April/May** – Applications reviewed and scored by Multi-Departmental Review Committee
- **June** – BOS approves allocation of specific grant amounts to successful organizations as part of the AIR



## Area of Need Weighted Allocations

Area of Need	FY 2017 Adopted Percent Allocation	FY 2017 Recommended Percent Allocations
Health and Related Services	55%	56%
Emergency Services	25%	21%
Administrative Services	8%	9%
Hunger and Homelessness Mitigation	7%	7%
Recreation and Culture	5%	2%
Unallocated	---	5%



## Eligibility

- To be considered for grant funding, Non-Profits must:
  - Provide a program or service for one of the 5 BOS Established Areas of Need
  - Have strong financial health and provide an economic impact to the community
  - Provide a service or program that is consistent with and promotes the County's overall mission
  - Demonstrate a need for the program or service provided
  - Have adequate management and administrative resources necessary to administer program or service



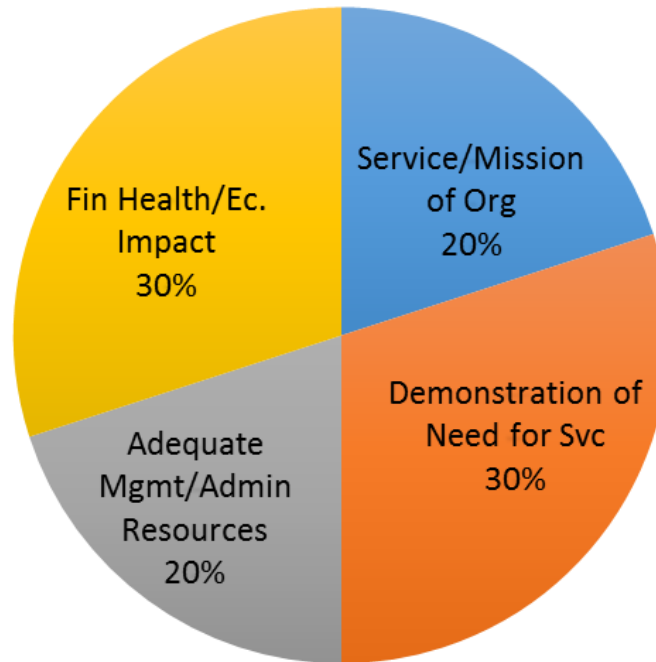
## Review Committee

- All submitted applications reviewed by inter-departmental committee of senior staff
  - Program review completed by subject matter experts in County agencies
    - Department of Family Services
    - Department of MH/SA/DS
    - Health Department
    - Department of Parks, Recreation, and Community Services
  - Financial Review completed by Department of Management and Budget





# Scoring Criteria



## Allocation of Funding

- Applicants are ranked relative to each other into top, middle, and bottom categories for each Area of Need according to Board adopted policy

Ranking	Previously Funded	New Applicants
Top 33%	5% increase	\$5,000
Middle 33%	Flat funding	\$0
Bottom 33%	5% reduction	\$0

- Zero sum/finite nature of non-profit funding
- If funds are increased for one organization, funding must be reduced from another organization





## Allocation of Remaining Balance

- \$51,000 in FY 2017 remaining due to full utilization of BOS policies
- Award funding to new applicants in Middle Tier

